

Rye Recreation APPLICANT REFERENCE FORM

Applicant's name: _____ Soc. Sec. # _____

Reference from (name): _____ Company name: _____

This person has applied for a position at the Rye Recreation Day Camp, a municipal day camp in Rye, N.Y. Because the applicant will be working closely with our campers, it is important that we have a clear picture of the applicant's abilities, personality and background. Please circle the number on the scale, which best represents the qualities that you have observed in the applicant. All information given is confidential.

	Unobserved	Superior		Average		Poor
Responsibility	0	1	2	3	4	5
Self confidence	0	1	2	3	4	5
General appearance	0	1	2	3	4	5
Customer Service	0	1	2	3	4	5
Maturity	0	1	2	3	4	5
Dependability	0	1	2	3	4	5
Ability to accept criticism	0	1	2	3	4	5
Punctuality	0	1	2	3	4	5
Leadership ability	0	1	2	3	4	5
Enthusiasm	0	1	2	3	4	5
Initiative & follow-up	0	1	2	3	4	5
Honesty & integrity	0	1	2	3	4	5
Cooperation with others	0	1	2	3	4	5

How long have you known the applicant and in what relationship?

Would you employ the applicant for a position of responsibility with children?

Other comments: Strengths or weaknesses?

I, _____, have given your name as reference in applying for a position as _____ at Rye Recreation Day Camp. I agree to release you, your firm or corporation from any liability from information you may provide.

Signature: _____ Date: _____

Print Name: _____ Phone: _____

Title: _____ E-Mail: _____

Street: _____

City: _____ State: _____ Zip: _____